

**Agenda**  
**Baraboo District Ambulance Service**  
**Commission Meeting**  
**Baraboo Fire & EMS Station**  
**135 4<sup>th</sup> Street, Baraboo, WI**  
**Wednesday, May 25, 2022 at 7:00pm**

- Notice to -

Commissioners: Mike Arndt, Karl Berna, Ed Geick, Heather Kierzek, Dave Kitkowski, Robin Meier, Joel Petty, Randy Puttkamer, Scott Sloan, Tim Stone, Terry Turnquist

Others: Caleb Johnson, Betsy Larsen, William Cole, Dr. Aurora Lybeck, Mayor Nelson, Casey Bradley, Local Media

Members of the public may access the open session portion of the meeting in the following ways:

1. Attend remotely: Members of the public may listen to the meeting live via phone/computer by calling **(262) 220-7112** Conference ID: 879 492 419# (all numbers and symbol should be entered).
2. Written comments: members of the public must send written public comments on agenda items to Commission President Joel Petty at [joel\\_petty@hotmail.com](mailto:joel_petty@hotmail.com). These comments will be distributed to other Commission Members and may be read during the “public comments” section of the agenda.

1. Call Meeting to Order
2. Note compliance with the Open Meeting Law
3. Roll Call
4. Adoption of agenda
5. Approval of previous minutes:
  - April 27, 2022
  - Special Meeting Minutes – May 17, 2022

**Public Comments** – Written comments received may be read, if recognized by the presiding officer.

**Reports**

- Legal Counsel Report
- President’s Report
- Treasurer/Financial Report
- HR Report
- Chief’s Report

**Consent Agenda**

Discussion and possible action regarding the following items:

1. Approve check details and online payments for April 16, 2022 – May 15, 2022 in the amount of \$215,485.48.
2. No write-off of patient accounts, per AMB recommendation.
3. Approve transfer of funds in the amount of \$1291.83 from LGIP-FAP-ATI to Community First Money Market General account, for eligible equipment expenses. (Johnson)

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**Old Business**

1. Revised Draft Employee Handbook (Reviewed by Legal) (Johnson)

**New Business**

Discussion and possible action regarding the following items:

1. Election of Officers
  - a. President
  - b. Vice-President
  - c. Secretary
  - d. Treasurer
2. Finance/Personnel Committee Appointees by the President.
3. Resolution 2022-04 Authorizing the Borrowing of Money for Equipment Purchase
4. Assistant Chief Job Description (Johnson)
5. Assistant Chief Salary Range (Johnson)
6. 2<sup>nd</sup> Amendment to 2022 Budget (Johnson) (Roll Call Vote)

**Commissioner Comments & Future Agenda Items**

- Next Meeting Date: June 22, 2022

**Adjournment**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo District Ambulance Service at 135 4th Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request. It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may attend the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the commission identified in the caption of this notice.