

**Agenda**  
**Baraboo District Ambulance Service**  
**Commission Meeting**  
**Baraboo Fire & EMS Station**  
**135 4<sup>th</sup> Street, Baraboo, WI**  
**No in person public access available**  
**Wednesday, October 27, 2021 at 7:00pm**

- Notice to -

Commissioners: Mike Arndt, Karl Berna, Ed Geick, Heather Kierzek, Dave Kitkowski, Robin Meier, Joel Petty, Randy Puttkamer, Scott Sloan, Tim Stone, Terry Turnquist

Others: Caleb Johnson, Betsy Larsen, William Cole, Dr. Aurora Lybeck, Mayor Nelson, Casey Bradley, Local Media

*The Baraboo District Ambulance Service is holding the Commission Meeting virtually via conference call to help protect our community from the Coronavirus (COVID-19) pandemic. Commission Members who will be participating remotely, will have the ability to hear all Commission Members during the meeting, and will have all documents relevant to the agenda accessible by email.*

Due to space limitations and social distancing requirements, attendance in person is not available. Members of the public may access the open session portion of the meeting in the following ways:

1. Attend remotely: Members of the public may listen to the meeting live via phone/computer by calling **(262) 220-7112** Conference ID: **783 744 687#** (all numbers and symbol should be entered).
2. Written comments: members of the public must send written public comments on agenda items to Commission President Joel Petty at [joel\\_petty@hotmail.com](mailto:joel_petty@hotmail.com). These comments will be distributed to other Commission Members and may be read during the “public comments” section of the agenda.

1. Call Meeting to Order
2. Note compliance with the Open Meeting Law
3. Roll Call
4. Adoption of agenda
5. Approval of previous minutes:
  - September 22<sup>nd</sup>, 2021

**Public Comments** – Written comments received may be read, if recognized by the presiding officer.

**Reports**

- Legal Counsel Report
- President’s Report
- Treasurer/Financial Report
- HR Report
- Chief’s Report

**Consent Agenda**

Recommendations from Finance-Personnel Committee:

1. Approve check details and online payments for September 16, 2021 – October 15, 2021 in the amount of \$181,936.07.
2. No write-off of patient accounts, per AMB recommendation.

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**Closed Session:**

Upon proper motion and vote, The Baraboo District Ambulance Commission may convene into Closed Session pursuant to §19.85(1)(c) Wis. Stats. for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Discussion of Chief / EMS Director performance evaluation and goals, the body may deliberate).

**Open Session:**

The Baraboo District Ambulance Commission will return to Open Session pursuant to 19.85(2) Wis. Stats. and may take actions as a result of closed session discussions.

**Old Business:**

1. Intergovernmental Agreement for Ambulance Service
2. Proposed 2022 Budget-Population Updated
3. Draft Policy: Employee Performance Review & Pay Implementation Plan
4. Proposed Wage Ranges, Wage Rates

**New Business:**

1. Discussion and possible action regarding the following items:
  - a) Fox Valley Technical College Healthcare Student Placement Agreement
  - b) Letter of Agreement – Ambulance Provider & Business Associate Agreement with Veyo, Inc

**Commissioner Comments & Future Agenda Items**

- Discuss/schedule next meeting date

**Adjournment**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo District Ambulance Service at 135 4<sup>th</sup> Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request. It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may attend the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the commission identified in the caption of this notice.