

**Agenda**  
**Baraboo District Ambulance Service**  
**Commission Meeting**  
**Baraboo Fire & EMS Station**  
**135 4<sup>th</sup> Street, Baraboo, WI**  
**No in person public access available**  
**Wednesday, August 25<sup>th</sup>, 2021 at 7:00pm**

- Notice to -

Commissioners: Mike Arndt, Karl Berna, Ed Geick, Heather Kierzek, Dave Kitkowski, Robin Meier, Joel Petty, Randy Puttkamer, Scott Sloan, Tim Stone, Terry Turnquist

Others: Caleb Johnson, Betsy Larsen, William Cole, Dr. Aurora Lybeck, Mayor Nelson, Casey Bradley, Local Media

*The Baraboo District Ambulance Service is holding the Commission Meeting virtually via conference call to help protect our community from the Coronavirus (COVID-19) pandemic. Commission Members who will be participating remotely, will have the ability to hear all Commission Members during the meeting, and will have all documents relevant to the agenda accessible by email.*

Due to space limitations and social distancing requirements, attendance in person is not available.

Members of the public may access the open session portion of the meeting in the following ways:

1. Attend remotely: Members of the public may listen to the meeting live via phone/computer by calling (262) 220-7112 Conference ID: 675 778 48# (all numbers and symbol should be entered).
2. Written comments: members of the public must send written public comments on agenda items to Commission President Joel Petty at [joel\\_petty@hotmail.com](mailto:joel_petty@hotmail.com). These comments will be distributed to other Commission Members and may be read during the “public comments” section of the agenda.

1. Call Meeting to Order
2. Note compliance with the Open Meeting Law
3. Roll Call
4. Adoption of agenda
5. Approval of previous minutes:
  - July 28<sup>th</sup>, 2021

**Public Comments** – Written comments received may be read, if recognized by the presiding officer.

**Reports**

- Legal Counsel Report
- President’s Report
- Treasurer/Financial Report
- HR Report
- Chief’s Report

**Consent Agenda**

Recommendations from Finance-Personnel Committee:

1. Approve check details and online payments for July 16, 2021 – August 15, 2021 in the amount of \$154,196.31.
2. No write-off of patient accounts, per AMB recommendation.

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3. Transfer of funds in the amount of \$215.00 from LGIP-FAP-Basic to Community First Bank Money Market account, for reimbursement of Peer Support and Group Crises Intervention Training.

**Old Business:**

1. Draft Intergovernmental Agreement for Ambulance Service

**New Business:**

1. Discussion and possible action regarding the following items:
  - a. Resolution No. 2021-06 – Authorizing a Revolving Line of Credit
  - b. Draft Policy: Performance Review Process – Chief / EMS Director and HR Director
  - c. Draft Policy: Employee COVID-19
  - d. Wage & Benefit Analysis Report
  - e. 2022 Preliminary Budget Draft

**Commissioner Comments & Future Agenda Items**

- Next meeting scheduled for September 22<sup>nd</sup>, 2021

**Adjournment**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo District Ambulance Service at 135 4<sup>th</sup> Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request. It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may attend the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the commission identified in the caption of this notice.