

Amended-Agenda
Baraboo District Ambulance Commission
Finance/Personnel Ad Hoc Committee
Baraboo Fire & EMS Station
135 4th Street, Baraboo, WI
No in person public access available
Wednesday, April 28th, 2021 at 6:00 PM

-- Notice to --

Committee Members: Robin Meier, Heather Kierzek, Joel Petty

Others: Caleb Johnson, Betsy Larsen, Mike Arndt, Karl Berna, Ed Geick, Dave Kitkowski, Scott Sloan, Tim Stone, Terry Turnquist, Randy Puttkamer, William Cole, Dr. Aurora Lybeck, Mayor Nelson, Casey Bradley, Local Media

The Baraboo District Ambulance Service is holding the Commission Meeting virtually via conference call to help protect our community from the Corona virus (COVID-19) pandemic. Commission Members who will be participating remotely, will have the ability to hear all Commission Members during the meeting, and will have all documents relevant to the agenda accessible by email.

The public may access the open session portion of the meeting in the following ways:

1. Due to space limitations and social distancing requirements, attendance in person is not available.
2. Attend remotely: Members of the public may listen to the meeting live via phone/computer by calling (262) 220-7112 Conference ID: **695 028 689#** (all numbers and symbol should be entered).
3. Written comments: members of the public must send written public comments on agenda items to Finance/Personnel Committee Chair Robin Meier via email to kenrobinmeier@gmail.com These comments will be distributed to other Committee Members and may be read during the “public invited to speak” section of the agenda.

Public Comments - In lieu of voiced public comments, correspondence received from the public may be read by Ad Hoc Chair Robin Meier.

1. Call Meeting to Order
2. Note compliance with the Open Meeting Law
3. Roll Call
4. Adoption of agenda
5. Approve previous minutes:
 - March 24th, 2021

New Business

1. Approve check details and online payments for March 14th, 2021 – April 15th, 2021 in the amount of \$234,099.77.
2. No patient account write-offs, per AMB recommendations.
3. Discussion and possible action regarding the transfer of funds in the amount of \$43,550.10 from LGIP-Employee Obligations to Wells Fargo-Checking account, for the payout of accrued benefits to J. Rago.

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4. Discussion and possible action regarding the transfer of funds in the amount of \$460.00 from LGIP-FAP-Basic to Wells Fargo-Checking account, for payment to D. Worden for reimbursement of continuing education expenses.
5. Discussion and possible action regarding DRAFT-Administrative Assistant Job Description.
6. Discussion and possible action regarding Resolution for Authorizing Alternative Claims Procedure.
7. Discussion and possible action regarding Resolution Authorizing Depository Accounts.
8. Discussion and possible action regarding company credit card issued to J. Rago.
9. Discussion and possible action regarding Resolution Authorizing Issuance of Credit Card(s), Credit Limit(s).
10. Discussion and possible action regarding Resolution Authorizing Monthly Recurring Payments via Credit Card.
11. Discussion and possible action regarding Billing Invoice Disputes.
12. Discussion and possible action regarding DRAFT-2021 Budget Amendment.

Additional Comments & Future Agenda Items

- Next meeting scheduled for May 26th, 2021

Adjournment

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo District Ambulance Service at 135 4th Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request. It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the commission identified in the caption of this notice.