

**Agenda-Revised (2)**  
**Baraboo District Ambulance Commission**  
**Baraboo City Hall**  
**101 South Blvd, Baraboo, WI**  
**No in person public access available**  
**Baraboo, WI 53913**  
**August 26, 2020 at 7:00 PM**

- Notice to -

Commissioners: Karl Berna, David Dahlke, Dave Kitkowski, Heather Kierzek, Robin Meier, Joel Petty, Randy Puttkamer, Tim Stieve, Tim Stone, Terry Turnquist, Phil Wedekind

Others: Wayne Maffei, Nicole Marklein, Dr. Manuel Mendoza, Mayor Palm, Ed Geick, Local Media

*The Baraboo District Ambulance Service is holding the Commission Meeting virtually via conference call to help protect our community from the Corona virus (COVID-19) pandemic. Commission Members who will be participating remotely, will have the ability to hear all Commission Members during the meeting, and will have all documents relevant to the agenda accessible by email. Any vote taken by the Commission will be by roll call vote.*

The public may access the open session portion of the meeting in the following ways:

1. Due to space limitations and social distancing requirements, attendance in person is not available
2. Attend remotely: Members of the public may listen to the meeting live via phone/computer by calling (262) 220-7112 Conference ID: 353 059 591# (all numbers and symbol should be entered)
3. Written comments: members of the public must send written public comments on agenda items to Commission President Tim Stieve at [tdstieve@centurylink.net](mailto:tdstieve@centurylink.net) These comments will be distributed to other Commission Members and may be read during the “public invited to speak” section of the agenda.

### **Call to Order & Roll Call**

1. Note compliance with the Open Meeting Law
2. Adoption of agenda
3. Approval of previous minutes

**Public Comments** – In lieu of voiced public comments, correspondence received from the public may be read by Commission President Tim Stieve

### **Reports**

- Legal Counsel Report
- President’s Report
- Treasurer/Financial Report
- HR Report
- Interim Chief’s Report
- Transition Committee

Posted by: \_\_\_\_\_

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo District Ambulance Service at 121 5<sup>th</sup> Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the commission identified in the caption of this notice.

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**Consent Agenda**

1. Approve check details and online payments for July 12 – August 15, 2020 in the amount of \$101,350.33

**Old Business:**

1. Approve Sauk County Public Health Business Associate Agreement

**New Business:**

1. Recommendations from Transition Committee
  - a. Remote Meeting Policy
  - b. Quarantine Policy
  - c. Legal Services RFP
2. Renewal of Line of Credit through Community First Bank – Approval to move forward to Member’s meeting
3. 2021 Budget
  - a. Discussion and possible action to change HR Position from part time to full time

**Closed Session:**

Upon proper motion and vote, The Baraboo District Ambulance Commission may convene into Closed Session pursuant to §19.85(1)(c) Wis. Stats. for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Management personnel compensation)

Open Session: The Baraboo District Ambulance Commission will return to Open Session pursuant to 19.85(2) Wis. Stats., and may take actions as a result of closed session discussions.

**Commissioner Comments & Future Agenda Items**

- Schedule Special Members Meeting for 2020 Budget Amendments

**Adjournment**

Posted by: \_\_\_\_\_

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