

Requirements of EMT-Basic or Advanced EMT:

- Must have a valid driver's license.
- Must possess a current Wisconsin EMT-Basic or Advanced EMT license.
- Must have current BLS certification.
- Must be able to pass a pre-employment drug and background screen.

Essential Duties and Responsibilities of EMT-Paramedic:

- Respond to emergency calls, non-emergency calls, inter-facility transfers, and standby events
- Administer basic life support (BLS) and/or advanced life support (ALS) to patients within the pre-hospital setting, as well as with inter-facility transfers
- Assess the nature and extent of injury or illness to establish and prioritize medical procedures to be followed
- Rescue and extricate victims of accidents or entrapment, using proper rescue and medical techniques
- Communicate with medical personnel and treatment facilities to arrange reception of patients to the appropriate center
- Maintain order at scenes, including crowd disbursement and restraint of family and friends
- Perform radio and telephone communications
- Complete patient care forms and obtain appropriate signatures
- Protect the privacy of all patient information in accordance with privacy policies, procedures, and practices, as required by federal and state law
- Drive and operate specially equipped emergency vehicles
- Assure that vehicles are in good working condition at all times
- Clean, organize, and restock vehicles in a ready condition after each call
- Clean the station, wash dishes, empty trash, wash and dry towels and uniforms, along with other cleaning duties
- Represent the Service while on duty at public service functions
- Maintain a working knowledge of applicable standards of care
- Attend continuing education classes as needed
- Assure that all certifications, licenses, and registrations are up to date

The following duties are normal and representative of activities required to be performed for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.